

**Regulations for awarding the title of the best doctoral student
of the Jan Długosz University in Częstochowa Doctoral School:
PRIMUS IN SCHOLA DOCTORALI**

§ 1

The phrases used in the Regulations define:

University - Jan Długosz University in Częstochowa (JDU),

Doctoral School - the primary unit of the University providing doctoral education (DS),

Doctoral Student - a person studying at the JDU Doctoral School.

Title for the best doctoral student at the Jan Długosz University in Częstochowa Doctoral School: PRIMUS IN SCHOLA DOCTORALI

§ 2

1. The title of the best **doctoral student** at the Jan Długosz University in Częstochowa Doctoral School may be awarded to a doctoral student with outstanding achievements.
2. The title given in §2.1 may be awarded to a doctoral student who in a specified academic year:
 - a) completed the previous year of training at the Doctoral School within the time limit specified in the Regulations of the Doctoral School,
 - b) has distinguished themselves with achievements in the last two completed semesters of training:
 - in scientific activity,
 - in social, cultural, artistic or sports activities also outside the structures of the University,
 - in activity for the benefit of the University.

§ 3

1. The right to propose a person entitled to the title of best doctoral student shall be vested in the director or deputy director of the Doctoral School, the supervisor or assistant supervisor, the chairperson of the discipline council and the chairperson of the Doctoral Student Council after obtaining the opinion of the members of the Doctoral Student Council. The application should include a documented description of the doctoral student's scientific and non-scientific activities. The application should be submitted to the Office of the Doctoral School by the 30 April of a specified year. Specimen application forms in Polish and English are internal documents of the Doctoral School, approved by the SD Council.

2. The selection of the best doctoral student in the Doctoral School is decided by the Committee in the Doctoral School, appointed by the Council of the Doctoral School which consists of:
 - the Director or Deputy Director of the Doctoral School as Chairperson,
 - the Chairperson of the Educational Quality Teams in the Doctoral School, or a person designated by them from among the members of the relevant EQT-DS,
 - a representative of the University Doctoral Student Council indicated by the President of the Doctoral Student Council.
3. The selection made by the Committee shall be subject to the approval of the Doctoral School Council.
4. The findings of the Committee shall be made by an absolute majority of votes with at least half of the total number of members present.
5. The minutes of the Doctoral School's Committee for Selecting the Best Doctoral Student should be forwarded to the Rector by the 31 May of the said year.

§ 4

1. A monetary award for the title of the best doctoral student of the Doctoral School is granted if the current financial situation of the Doctoral School allows it, and its amount is determined by the Director of the Doctoral School for each consecutive academic year.
2. The awarding of the title for the best doctoral student at the Doctoral School takes place during academic ceremonies (the Inauguration of the Academic Year, the University Holiday, the Solemn Meeting of the Senate), and the transfer of the award takes place within 30 days of the conferment of the title.
3. The Doctoral School keeps a record of awards granted to the best doctoral students, a specimen of which is attached as Appendix 3 to these Regulations.
4. The name of best doctoral student is published on the University's website and the website of the Doctoral School after obtaining a relevant consents of the student. For this purpose, the candidate submits a declaration on using the image to promote JDU in social media, internet and other promotional purposes
5. The specimens of the declarations referred to in para. 4, in Polish and in English, are enclosed as Attachments No. 1 and No. 2 to the Regulations.

§ 5

1. In the case of matters not regulated in these Regulations, decisions are made by the Vice-Chancellor for Education and Student Affairs.
2. These Regulations enter into force on the date of signature.